



Accident & Emergency Procedure

- Designated responsible person (DRP) takes charge (e.g. Coach).
- Injured person assessed immediately, qualified First Aid Responder goes to their assistance.
- The rest of the ride is brought to a halt, delegate volunteers to dismount riders depending on the severity of the accident.
- Volunteers to take ponies away.
- Qualified First Aider assesses the injury.
- If in any doubt DRP call the emergency services.
- If the Parent is present and wants to delay calling emergency services, or is confident they are able to manage the situation, still suggest calling the emergency services, if still refused, make a note of this.
- Stay on the line with dispatch ensure they have the address, eircode and any issues with access e.g. accident occurs in a field during a walkout etc is communicated.
- If any volunteers present have and use the what3words app, get the exact accident location by using the app. Most emergency services use this app.
- If the Parent / Carer is present obtain as much medical information as possible to pass on to dispatch e.g. existing heart condition, epilepsy etc.
- If necessary nominate a person to wait at the main gates with their hazards lights flashing ready to escort the emergency services.
- Make sure any electric gates are locked open.
- Make sure the emergency services have a safe place to park (move volunteers cars if necessary).
- Keep the injured person as calm as possible, be soothing and calm when dealing with them.
- If parents / guardian not on site DRP calls them to inform them of the accident & type of injury. Keep calm and be reassuring.
- If the injured person has to be moved to hospital arrange for parents / guardian to go straight there.
- If the Parent / Carer is present check if its appropriate they travel in the ambulance with the injured person.
- If not and if possible arrange for a designated person to give them a lift to the Hospital if necessary.
- DRP waits until the injured person has been safely removed to hospital and then have a debrief with volunteers.
- If a fatality occurs do not change / alter the accident scene.
- Depending on the severity of the accident - counselling may need to be arranged.